



**2016 Builder/Remodeler
Excellence Awards
Competition Entry Form**

Projects must have been completed after January 1, 2015. Please check category in which entry is submitted. A separate binder must be used for each entry.

_____ Residential Remodeling/Additions	_____ Kitchen Remodeling/Additions
_____ Bathroom Remodeling/Additions	_____ Design Build
_____ Outdoor Living (Exterior Home Projects)	_____ Interior Specialty Remodeling
_____ Exterior Specialty Remodeling	_____ Commercial Remodeling
_____ Landscaping	_____ Interior Decorating

Refer To Project Category Descriptions For Details

Builder/Remodeler Awards are open to members of the Lebanon County Builders Association. Judges reserve the right to re-categorize any entry they consider has been submitted incorrectly.

Deadline for submitting entry materials is July 22, 2016

Please assemble all your entry materials in this binder and return with a check for \$75 per entry to:

LCBA 39 Klein Avenue, Lebanon, PA 17042

Competition open to members of the LCBA only

Judging will be done by knowledgeable parties outside Lebanon County and announcement of winners will be made at the September 20, 2016 LCBA Membership Meeting.

No prior notification to winners will be given.

NAME: _____

COMPANY: _____

ADDRESS: _____

PROJECT NAME: _____

PROJECT ADDRESS: _____

AGE OF STRUCTURE: _____ SQUARE FOOTAGE OF PROJECT: _____

START DATE: _____ COMPLETION DATE: _____

CONTRACT PRICE OF PROJECT: _____



2016 Builder/Remodeler Excellence Awards Instructions for submitting entries

This binder must be used for submitting all entry materials. A separate binder must be used for each entry. It is extremely important that you follow the instructions carefully. **Please note: You are responsible for assembling all materials in the binder.** Sample binders are available for you to look over if you are unsure about it.

1. The cover insert with your name must be the only reference to your company name that appears in the binder. At the time of judging, this insert will be removed and a project number inserted. All judging will be completed without any knowledge of the company submitting the entry. Please be advised that any references to the name of the company found throughout the binder, print and on pictures, will be removed prior to judging.
2. On the cover insert we have identified the category in which this project was entered. All entries must include the following information about the project: name, address, age of structure, square footage constructed or altered, start date, completion date and price. You may be asked to submit a copy of the signed customer contract as a proof of eligibility
3. Enclosed you will find a Homeowner/Business Participation Contract that must be signed and returned with this entry binder. **No entry can be accepted without a signed Homeowner/Business Participation Contract.** The homeowner/business name and the address of the project will remain confidential.
4. For your information, a copy of the Builders/Remodeler awards judging form is included in this package. You may remove this form from your submission binder. Judging criteria for all projects will include, but is not limited to:
 - **Workmanship/Quality of Construction** - Overall quality and appearance, Degree of skill/craftsmanship applied, Attention to detail.
 - **Degree of Difficulty** - Solution to special/difficult problems, Measures needed to protect existing structures, Innovative techniques.
 - **Value & Cost Effectiveness** - The use of unique and effective cost cutting techniques, Value of work completed as related to the cost of the project.
 - **Sensitivity to Existing Structure** - Does it appear like part of the original structure? Does it compliment the original structure? Do the finishes match or blend with the original structure?
 - **Use of Space** - General efficiency, Special design, features or products.
 - **Customer Satisfaction** - Involvement with the customer, Customer feedback.
5. Six (6) blank pages (both sides can be used) are provided for presenting your entry. They should be used for a written description of your project, photos, customer responses, anything that will aid the judges to determine how the judging criteria above was met., etc...
6. The back of this sheet we ask that you indicate the name of the individual who will be accepting the award on September 15th, should your project win an award, and return this with your submission.
7. The project price must be included in the entry binder submitted for judging. The project price must include all materials, labor, change orders, subcontractor costs, and other costs related to the project, whether or not supplied by the contractor. The price must be a fair market value and not a discounted price offered to friends and family. The Builder/Remodeler Awards Committee reserves the right to request supporting documentation to confirm the price of the job.



**2016 Builder/Remodeler
Excellence Awards
Instructions for submitting entries
(continued)**

Written Description:

The written description is extremely important! Be sure to include any problems you encountered and had to resolve. Also, describe any detail work that should be brought to the attention of the judges. Be explicit in your description. Use the enclosed Judging Form as a guide.

Plans:

Where possible, include before and after plans. Show what the layout was prior to beginning the project and the layout after remodeling. This could be a simple hand drawing.

Photos:

“Before” photos are strongly encouraged! However, they are not required. Photos submitted should show your project at its best advantage. Enlarged photos tend to show off the project better, but are not necessary. [Please also provide a CD of your photos.](#)

Customer Responses:

You are encouraged to include any correspondence received from your customer, but be sure to “white out” any reference to your company name. If you do not have any customer responses, ask for one. Customer responses are used in the event of a tie.

DEADLINE FOR SUBMITTING ENTRY MATERIALS:

July 22, 2016 (no exceptions)

If you have any questions, contact the LCBA Office at 272-6252

Your Name _____

Name of the individual that will accept the award at the September 20th awards meeting

Your Phone # _____



2016 Builder/Remodeler Excellence Awards

Project Categories

1. **Residential Remodeling** involves changing the appearance and style of a structure inside/out, including whole-house remodels, additions and other work.

A. Under \$50,000	B. \$50,000 - \$150,000	C. Over \$150,000
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2. **Kitchen Remodeling/Additions** includes substantial redesign and/or reconstruction of a kitchen.

A. Under \$20,000	B. Over \$20,000
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3. **Bathroom Remodeling/Additions** includes substantial redesign and/or reconstruction of a bathroom.

A. Under \$10,000	B. Over \$10,000
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4. **Outdoor Living: Exterior Home Projects** covers projects that create a new living area such as decks, patios, fences, and unheated enclosures. (If you add heating or cooling, it would have to be entered as a Residential Remodeling Project).

A. Under \$10,000	B. Over \$10,000
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5. **Interior Specialty Remodeling** covers small sections or specific items or a remodeling job deserving special attention for example a bar area, foyer, stairs, masonry, trim, etc...
6. **Exterior Specialty Remodeling** covers small sections, items of a remodeling job deserving special attention for example spouting, windows, front door, siding, masonry, trim, etc...
7. **Design/Build** includes new home construction projects designed and built by the contractor.

A. Under \$150,000	B. \$150,000 - \$250,000	C. \$250,000 and over
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8. **Commercial Remodeling** includes changing appearance and style of a structure inside and out, additions and other work.

A. Under \$100,000	B. \$100,000 - \$300,00	C. \$300,000 and over
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9. **Landscaping** involves any exterior project, big or small, traditional or modern, from a single feature to the full service of improving the appearance of an area of land.
10. **Interior Decorating** involves the decoration or redecoration of the interior of a building, with the aim of making a room more attractive, comfortable and functional.

** Judges reserve the right to re-categorize any entry they consider has been submitted in the wrong category.



2016 Builder/Remodeler Excellence Awards

HOMEOWNER/BUSINESS PARTICIPATION AGREEMENT

The Builder/Remodeler Awards program is an annual competition and awards program recognizing excellence in construction by members of the Lebanon County Builders Association (LCBA). The builders, remodelers and specialty contractors, who choose to enter a project, invest a lot of time, talent and finances to be part of the program, and the projects entered are those that each builder, remodeler or specialty contractor feels exemplifies his/her best work.

Your name and the address of the project will remain confidential. **Without your permission to allow the project to be entered, the builder/remodeler is prohibited from entering this project in the competition.**

Please take a moment to consider allowing your project to be part of the competition and then sign below, granting permission. We thank you for your time.

Accept this _____ day of _____, 20____.

Homeowner/Business Owner's Name (please print): _____

Complete Project Address: _____

Homeowner/Business Owner Mailing Address (if different): _____

Homeowner/Business Owner Telephone: _____ (daytime)

Homeowner/Business Owner Signature: _____

AND

Accepted this _____ day of _____, 20____.

Builder/Remodeler Name (please print): _____

Telephone: _____

Builder/Remodeler Signature: _____

Attention builder/remodeler: Please return this completed form to the LCBA office at 39 Klein Ave., Lebanon, PA 17042 by July 22, 2016, with the entry materials in the binder you received. Remember, without permission from your project's home/business owner, the project cannot be entered in the 2016 LCBA Builder/Remodeler Awards competition.



2016 Builder/Remodeler Excellence Awards Judging Form

Entry No. _____

Judges Initials _____

Project Cost: _____

Scoring: 10 is the highest, 1 is the lowest.

WORKMANSHIP / QUALITY OF CONSTRUCTION

1. OVERALL QUALITY AND APPEARANCE (does it “feel” right, does it “look” finished, nothing stands out as incomplete/unfinished/not appropriate)

10 9 8 7 6 5 4 3 2 1
2. DEGREE OF SKILL/CRAFTSMANSHIP APPLIED (were there any elements that required extra/special skill to complete, can see “pride in work”)

10 9 8 7 6 5 4 3 2 1
3. ATTENTION TO DETAIL (How well are the transitions between items handled? Counter to back splash, hard- to vinyl, floor, siding to brick, etc., how do the colors and textures of the remodel inter-relate: Does the “almond” vanity top clash with the “almond” tile: does the stone work with the grout color? Neatness of detail)

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

DEGREE OF DIFFICULTY

1. SOLUTION TO SPECIAL/DIFFICULT PROBLEMS (unique, creative approach to design or special/difficult problems, special design features/products)

10 9 8 7 6 5 4 3 2 1
2. MEASURES NEEDED TO PROTECT EXISTING (anything unique done or required to protect existing structure/elements, were Standard Practices observed in protecting existing)

10 9 8 7 6 5 4 3 2 1
3. INNOVATIVE TECHNIQUES (unique or creative elements, are there any elements that deserve special recognition relative to design)

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS

VALUE & COST EFFECTIVENESS

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1. WERE UNIQUE AND EFFECTIVE COST CUTTING TECHNIQUES USES (were any materials recycled/salvaged, were standard products used in an innovative way)

10 9 8 7 6 5 4 3 2 1

2. VALUE OF WORK COMPLETED AS RELATED TO COST OF PROJECT (did the project meet the budget requirements of the client, value of work completed as related to cost of project, value compared to existing structure)

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

SENSITIVITY TO EXISTING STRUCTURE

1. DOES IT LOOK LIKE PART OF THE ORIGINAL STRUCTURE (does size/style match/blend/compliment existing, how well does it tie into existing or does it take away)

10 9 8 7 6 5 4 3 2 1

2. DOES IT COMPLIMENT THE ORIGINAL STRUCTURE (was location/flow of existing structure taken into consideration)

10 9 8 7 6 5 4 3 2 1

3. DO THE FINISHES MATCH OR BLEND WITH EXISTING STRUCTURE (are the products and techniques appropriate to the existing)

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

USE OF SPACE

1. GENERAL EFFICIENCY (does floor plan allow for placement of furnishings, allow for good traffic flow for guests and owners, are door and window locations appropriate, views, is space used efficiently)

10 9 8 7 6 5 4 3 2 1

2. SPECIAL DESIGN FEATURES OR PRODUCTS (any special considerations/challenges faced and/or overcome, special/innovative products/construction used to make full appropriate use of space)

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

CUSTOMER SERVICE: (USED ONLY TO BREAK A TIE)

1. INVOLVEMENT WITH CUSTOMER

10 9 8 7 6 5 4 3 2 1

2. CUSTOMER FEEDBACK

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

Some entries are the only one in their category. If this would be the only project in its category, do you think it is deserving of an award: YES NO