



**2017 Builder/Remodeler
Excellence Awards
Competition Entry Form**

Projects must have been completed after January 1, 2017. Please check category in which entry is being submitted. A separate submission must be used for each entry.

- | | |
|--|--|
| <input type="checkbox"/> Residential Remodeling | <input type="checkbox"/> Kitchen Remodeling |
| <input type="checkbox"/> Bathroom Remodeling | <input type="checkbox"/> Design / Build |
| <input type="checkbox"/> Outdoor Living | <input type="checkbox"/> Interior Specialty Remodeling |
| <input type="checkbox"/> Exterior Specialty Remodeling | <input type="checkbox"/> Commercial Remodeling |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Interior Design |

Refer To Project Category Descriptions For Details

Builder/Remodeler Awards are open to members of the Lebanon County Builders Association. Judges reserve the right to re-categorize any entry they consider has been submitted incorrectly.

Deadline for submitting entry materials is December 31, 2017.

Submissions may be submitted digitally or by hard copy.

Please assemble all your entry materials for your submission and return with a payment for \$99 per entry to:

- 1. Digitally by afickel@lebcobuilders.com**
- 2. Hard Copy to LCBA Office, 39 Klein Avenue, Lebanon, PA 17042**

Competition open to members of the LCBA only

Judging will be done by knowledgeable parties outside Lebanon County and announcement of winners will be made at the 2018 LCBA Home Show during Opening Night, February 21, 2018.

No prior notification to winners will be given. All companies who submit an entry will be invited.

NAME: _____

COMPANY: _____

PROJECT NAME: _____

PROJECT ADDRESS: _____

AGE OF STRUCTURE: _____ SQUARE FOOTAGE OF PROJECT: _____

START DATE: _____ COMPLETION DATE: _____

CONTRACT PRICE OF PROJECT: _____



2017 Builder/Remodeler Excellence Awards Options for submitting entries

A separate submission must be used for each entry. It is extremely important that you follow the instructions carefully. **Please note: You are responsible for assembling all materials for your submission and getting them entered on time.** Sample submissions are available for you to look over per your request.

For Digital Submission:

1. In the body of your email, please include: the Company Name, the project category in which you are entering, Your Name, the individual that will be accepting any awards at the Ceremony and their contact information.
2. Please attach a completed copy of Page 1 of this packet: Competition Entry Form.
3. Please attach Photos! “Before” and “After” photos are strongly encouraged, however, they are not required. Photos submitted should show your project at its best advantage. If it is easier for you, please submit your photos via USB or CD.
4. **Please attach a written description! Be sure to include any problems you encountered and had to resolve. Also, describe any detail work that should be brought to the attention of the judges. Be explicit in your description. Use the enclosed judging form to address any questions as a guide.**
5. Please attach any plans if possible, showing before and after. Show what the layout was prior to the beginning of the project and the layout after the project was completed. This could be a simple hand drawing.
6. Please include any customer responses if applicable. You are encouraged to include any correspondence received from your customer, but be sure to not reference your company name. If you do not have any responses, ask for one! Customer responses will be used in the event of a tie.
7. Please attach a completed copy of Page 5, the Homeowners/ Business Participation Agreement.

For Binder Submission:

1. The cover insert with your name must be the only reference to your company name that appears in the binder. At the time of judging, this insert will be removed. All judging will be completed without any knowledge of the company submitting the entry.
2. On page 1 of this packet, the Competition Entry Form, identify the category in which this project is being submitted. All entries must include the following information about the project: name, address, age of structure, square footage constructed or altered, start date, completion date and price. You may be asked to submit a copy of the signed customer contract as a proof of eligibility. The project price must include all materials, labor, change orders, subcontractor costs, and other costs related to the project, whether or not supplied by the contractor. The price must be a fair market value and not a discounted price offered to friends and family. The Builder/ Remodeler Awards Committee reserves the right to request supporting documentation to confirm the price of the job.
3. Complete page 5, the Homeowner/Business Participation Contract. **No entry can be accepted without a signed Homeowner/Business Participation Contract.** The homeowner/business name and the address of the project will remain confidential.
4. For your information, a copy of the Builders/Remodeler awards judging form is included in this package. You may remove this form from your submission binder.
5. **Six (6) blank pages (both sides can be used) are allowed for presenting your entry. They should be used for a written description of your project, photos, customer responses, anything that will aid the judges to determine how the judging criteria above was met., etc...**
6. Complete page 3, indicating the name of the individual who will be invited to and accepting any awards at our 2018 Home Show on opening night.



**2017 Builder/Remodeler
Excellence Awards
Instructions for submitting entries**

Written Description:

The written description is extremely important! Be sure to include any problems you encountered and had to resolve. Also, describe any detail work that should be brought to the attention of the judges. Be explicit in your description. Use the enclosed Judging Form as a guide.

Plans:

Where possible, include before and after plans. Show what the layout was prior to beginning the project and the layout after remodeling. This could be a simple hand drawing.

Photos:

“Before” photos are strongly encouraged! However, they are not required. Photos submitted should show your project at its best advantage. Enlarged photos tend to show off the project better, but are not necessary. Please also provide a CD or USB of your photos.

Customer Responses:

You are encouraged to include any correspondence received from your customer, but be sure to “white out” any reference to your company name. If you do not have any customer responses, ask for one. Customer responses are used in the event of a tie.

DEADLINE FOR SUBMITTING ENTRY MATERIALS:

DECEMBER 31, 2017 (no exceptions)

If you have any questions, contact the LCBA Office at 272-6252

Your Name _____

Name of the individual that will be invited to and accept any awards at the 2018 Home Show

Phone # _____

Email _____



2017 Builder/Remodeler Excellence Awards

Project Categories

1. **Residential Remodeling** involves changing the appearance and style of a structure inside/out, including whole-house remodels, additions and other work.
 - A. Under \$50,000
 - B. \$50,000 - \$150,000
 - C. Over \$150,000
2. **Kitchen Remodeling** includes substantial redesign and/or reconstruction of a kitchen.
 - A. Under \$25,000
 - B. Over \$25,000
3. **Bathroom Remodeling** includes substantial redesign and/or reconstruction of a bathroom.
 - A. Under \$12,000
 - B. Over \$12,000
4. **Outdoor Living** covers projects that create a new living area such as decks, patios, fences, and unheated enclosures. (If you add heating or cooling, it would have to be entered as a Residential Remodeling Project).
 - A. Under \$10,000
 - B. Over \$10,000
5. **Interior Specialty Remodeling** covers small sections or specific items or a remodeling job deserving special attention for example a bar area, foyer, stairs, masonry, trim, etc...
6. **Exterior Specialty Remodeling** covers small sections or specific items, items of a remodeling job deserving special attention for example spouting, windows, front door, siding, masonry, trim, etc...
7. **Design/Build** includes new home construction projects designed and built by the contractor.
 - A. Under \$200,000
 - B. \$200,000 - \$350,000
 - C. \$350,000 and over
8. **Commercial Remodeling** includes changing appearance and style of a structure inside and out, additions and other work.
 - A. Under \$150,000
 - B. \$150,000 - \$350,00
 - C. \$350,000 and over
9. **Landscaping** involves any exterior project, big or small, traditional or modern, from a single feature to the full service of improving the appearance of an area of land.
10. **Interior Design** involves the decoration and redesign or redecoration of the interior of a building, with the aim of making a room more attractive, comfortable and functional.

** Judges reserve the right to re-categorize any entry they consider has been submitted in the wrong category.



2017 Builder/Remodeler Excellence Awards

HOMEOWNER/BUSINESS PARTICIPATION AGREEMENT

The Builder/Remodeler Awards program is an annual competition and awards program recognizing excellence in construction by members of the Lebanon County Builders Association (LCBA). The builders, remodelers and specialty contractors, who choose to enter a project, invest a lot of time, talent and finances to be part of the program, and the projects entered are those that each builder, remodeler or specialty contractor feels exemplifies his/her best work.

Your name and the address of the project will remain confidential. **Without your permission to allow the project to be entered, the builder/remodeler is prohibited from entering this project in the competition.**

Please take a moment to consider allowing your project to be part of the competition and then sign below, granting permission. We thank you for your time.

Accept this _____ day of _____, 20_____.

Homeowner/Business Owner's Name (please print): _____

Complete Project Address: _____

Homeowner/Business Owner Mailing Address (if different): _____

Homeowner/Business Owner Telephone: _____ (daytime)

Homeowner/Business Owner Signature: _____

AND

Accepted this _____ day of _____, 20_____.

Builder/Remodeler Name (please print): _____

Telephone: _____

Builder/Remodeler Signature: _____

Attention builder/remodeler: Please return this completed form to the LCBA office at 39 Klein Ave., Lebanon, PA 17042 by December 31, 2017, with the entry materials in the binder you received. Remember, without permission from your project's home/business owner, the project cannot be entered in the 2017 LCBA Builder/Remodeler Awards competition.



2017 Builder/Remodeler Excellence Awards Judging Form

Entry No. _____

Judges Initials _____

Project Cost: _____

Scoring: 10 is the highest, 1 is the lowest.

WORKMANSHIP / QUALITY OF CONSTRUCTION

1. OVERALL QUALITY AND APPEARANCE (does it “feel” right, does it “look” finished, nothing stands out as incomplete/unfinished/not appropriate)

10 9 8 7 6 5 4 3 2 1
2. DEGREE OF SKILL/CRAFTSMANSHIP APPLIED (were there any elements that required extra/special skill to complete, can see “pride in work”)

10 9 8 7 6 5 4 3 2 1
3. ATTENTION TO DETAIL (How well are the transitions between items handled? Counter to back splash, hard- to vinyl, floor, siding to brick, etc., how do the colors and textures of the remodel inter-relate: Does the “almond” vanity top clash with the “almond” tile: does the stone work with the grout color? Neatness of detail)

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

DEGREE OF DIFFICULTY

1. SOLUTION TO SPECIAL/DIFFICULT PROBLEMS (unique, creative approach to design or special/difficult problems, special design features/products)

10 9 8 7 6 5 4 3 2 1
2. MEASURES NEEDED TO PROTECT EXISTING (anything unique done or required to protect existing structure/elements, were Standard Practices observed in protecting existing)

10 9 8 7 6 5 4 3 2 1
3. INNOVATIVE TECHNIQUES (unique or creative elements, are there any elements that deserve special recognition relative to design)

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS

VALUE & COST EFFECTIVENESS

Page 2

1. WERE UNIQUE AND EFFECTIVE COST CUTTING TECHNIQUES USES (were any materials recycled/salvaged, were standard products used in an innovative way)

10 9 8 7 6 5 4 3 2 1

2. VALUE OF WORK COMPLETED AS RELATED TO COST OF PROJECT (did the project meet the budget requirements of the client, value of work completed as related to cost of project, value compared to existing structure)

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

SENSITIVITY TO EXISTING STRUCTURE (excludes Design/Build)

1. DOES IT LOOK LIKE PART OF THE ORIGINAL STRUCTURE (does size/style match/blend/compliment existing, how well does it tie into existing or does it take away)

10 9 8 7 6 5 4 3 2 1

2. DOES IT COMPLIMENT THE ORIGINAL STRUCTURE (was location/flow of existing structure taken into consideration)

10 9 8 7 6 5 4 3 2 1

3. DO THE FINISHES MATCH OR BLEND WITH EXISTING STRUCTURE (are the products and techniques appropriate to the existing)

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

USE OF SPACE

1. GENERAL EFFICIENCY (does floor plan allow for placement of furnishings, allow for good traffic flow for guests and owners, are door and window locations appropriate, views, is space used efficiently)

10 9 8 7 6 5 4 3 2 1

2. SPECIAL DESIGN FEATURES OR PRODUCTS (any special considerations/challenges faced and/or overcome, special/innovative products/construction used to make full appropriate use of space)

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

CUSTOMER SERVICE: (USED ONLY TO BREAK A TIE)

1. INVOLVEMENT WITH CUSTOMER

10 9 8 7 6 5 4 3 2 1

2. CUSTOMER FEEDBACK

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

Some entries are the only one in their category. If this would be the only project in its category, do you think it is deserving of an award: YES NO